

Your one stop shop for CRB checks and background screening services



CRB
APPLICATION

- Standard CRB Check
- Enhanced CRB Check
- POVA First

www.crbapplication.co.uk
0121 369 0100 • 0845 468 0870



A CRB assists organisations such as employers, volunteer involving organisations and licensing bodies, by identifying candidates and/or volunteers that may be unsuitable for certain kinds of work. This enables these organisations to make more informed recruitment and licensing decisions.

A CRB check can identify the history of convictions (spent and unspent), cautions and reprimands of an applicant which may be taken into consideration before employment.

Who does this apply to?

This applies to staff and volunteers of all organisations whose work involves working directly with children, young people or vulnerable adults and may at times work on a one to one basis. It applies to people who work directly with clients and to those who have access to personal data.

Types of check

Organisations wishing to use the CRB service can ask for one of two types of check. The type of check required will depend upon the nature of the position. The two checks are Standard and Enhanced; both require a fee but are free of charge to volunteers (administration cost still payable).

Standard checks

These contain details of all current and spent convictions, as well as details of any cautions, reprimands or warnings held on the Police National Computer. Standard checks are only available for people working or volunteering with children or vulnerable adults, as well as some positions within the health, pharmacy, legal, banking, financial and other professions.

Enhanced checks

Same information as Standard checks, but can also include any information held by local police forces that a Chief Constable considers relevant to the position applied for. This information, referred to as "approved information", will normally be disclosed to both the applicant and the employer. However, in exceptional circumstances, the information may be provided in a separate letter issued to the employer or volunteer involving organisation only and is referred to as "additional information". Enhanced checks are available for those who are regularly caring for, training, supervising or in sole charge of children or vulnerable adults. They are also available for certain licensing purposes and judicial appointments.

What's the Process?

1. Obtain a CRB form by calling 0121 369 0100 or www.crbapplication.co.uk
2. Complete application form and send back with relevant payment
3. Once the form has been verified it is sent for checking and you can expect a response in around 10 days

What's the cost?

Standard Check is £46.00, Enhanced is £58.00 and Volunteers is £10.00 All inclusive of fees. Administration and VAT

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Email: crb@pathwaygroup.co.uk

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